

TOWN OF BEEKMAN

Recreation Department
29 Recreation Center Road
Hopewell Junction, NY 12533
845-227-5783 Fax: 845-227-9685
recdirector@townofbeekmanny.us



Position Title: Men's Basketball Attendant Age 21 desired

Reports to: Recreation Director

Classification: Volunteer

Position Requirements: Preferred 21 years of age, ability to process attendance electronically, and to submit registration forms and checks to the Rec Office

Description of Duties/Responsibilities: include, but not limited to:

- Conduct self as a Role Model
- Be available Friday evenings from November through April
- Arrive at the gym in Arthur S May School by 6pm and remain through the program at 8:15
- Be the last one to leave
- Builds relationships with participants
- Maintains paperwork as required including nightly attendance to be submitted online as it occurs
- Communicates issues and concerns to the Rec Director
- Does related work as required
- Maintains safety in designated area
- Maintain professional attitude and appearance at all times
- Ensures safety of all staff and participants
- Ensures the cleanup and closing of facilities

I have read and understand the above information relating to my volunteer position with the Beekman Recreation Department.

Signature

Date

Name Printed

T-shirt size

Town of Beekman Recreation & Parks

29 Recreation Center Road
Hopewell Junction, NY 12355
845-227-5783 845-227-9685F

recdirector@townofbeekman.ny.us www.beekmanrec.com



Volunteer Application

Last Name First Name Middle Initial Email

Home Phone Cell Phone Work Phone

Street Town State Zip Type of work you would like to do

Have you been previously been involved with Beekman Rec ___No ___Yes: List years & describe involvement: _____

Have you ever been convicted of a crime (other than traffic violations)? ___No ___Yes: please state offense: _____,
date: _____ and location: _____. (A conviction record will not necessarily be cause for disqualification)

Availability Date you would like to begin: _____ Check off availability in chart below or describe in "other"

	Mornings	Afternoons	Evenings	Other
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				

Please describe any interests or skills that you could share with Rec members: _____

Describe any leadership experiences you have had: _____

Please describe something that you've done in your life that you are especially proud of: _____

List updated certifications, licenses and trainings (Please enclose a copy):

<u>Type</u>	<u>Expires</u>	<u>Type</u>	<u>Expires</u>
Drivers License # _____	_____	CPR (Type) _____	_____
State _____	_____	Lifeguard _____	_____
Community First Aid _____	_____	WSI _____	_____
AED _____	_____	Project Adventure _____	_____
RTE _____	_____		

EDUCATION

Name of Schools (High School, College, Graduate School)	Major area of study	Dates	Highest Grade Completed	Degree or Credits

EMPLOYED or VOLUNTEER EXPERIENCE - List most recent experiences first-enclose resume or use additional paper as needed

SUPERVISOR'S NAME , ADDRESS & EMAIL	POSITION/MAJOR RESPONSIBILITIES	REASON FOR LEAVING	
MAY WE CONTACT?	TYPE of BUSINESS	DATES From To	SUPERVISOR'S PHONE
SUPERVISOR'S NAME , ADDRESS & EMAIL	POSITION/MAJOR RESPONSIBILITIES	REASON FOR LEAVING	
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MAY WE CONTACT?	TYPE of BUSINESS	DATES From To	SUPERVISOR'S PHONE

List 3 non-relatives and non-peers who can attest to your character, work ethic and ability to do the type of work you are applying to perform

NAME & EMAIL	ADDRESS	PHONES	POSITION/ TITLE

I certify that the statements made in this application (and any accompanying resume) are true and correct to the best of my knowledge. I understand that any misinformation, falsification or failure to disclose pertinent information will result in the termination of my services. I authorize all present or prior employers, educational institutions and the individuals listed by me on this application to release to Beekman Recreation any information relevant to this application, including information about my employment record, and hereby release them from liability and responsibility for doing so. To protect the people in our care, as well as the staff members and volunteers who serve them, we follow strict policies on abuse prevention. We do everything possible to screen out potential offenders and to prevent abuse from occurring to people in our care. I understand that Beekman Rec reserves the right to conduct a criminal background check and that by signing this application I consent to blood and alcohol testing and that failure to submit to such testing immediately shall be grounds for dismissal.

Signature _____
Date

If applicant is a minor the Parent/Guardian signature below indicates agreement with the above statements and consents.

Parent/Guardian Printed Name _____
Parent/Guardian Signature