

Dear Beekman Swim Team Parents,

Last year I volunteered to coordinate the team's parent volunteers. I will continue in this role for the 2018 season. As the team coordinator, I will

- ❖ organize the volunteers needed to run individual meets
- ❖ handle the funds
- ❖ order the ribbons
- ❖ coordinate with the swimsuit vendor
- ❖ coordinate with the various team organizers (listed below)

There are a great number of services that need attention before and during the season. They are the Specialized Services and the Swim Meet Services that follow. The Specialized Services are on-going throughout the season. The Swim Meet Services are only needed at the meets.

#### Specialized Services

- ★ Bake Sales Organizer(s)
- ★ T-shirt Organizer(s)
- ★ Swim cap Organizer(s)
- ★ Paper Plate Awards Party Organizer(s)
- ★ Photographer(s)
- ★ Facebook page Administrator(s)

#### Swim Meet services

- ★ Bake Sales (home meets only)
- ★ Line up swimmers
- ★ Ribbon Writer
- ★ Runner
- ★ Scorekeeper
- ★ Starter
- ★ Timer

Please contact me for more information on any of the services listed.

One final note...We will use email, Google Forms, Sign Up Genius and possibly other web based tools to distribute and collect information.

Thanks so much! Go Beekman!

Laura McKiernan

Beekers Parent Volunteer Coordinator